

**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider           | Amount requested | LYN Management Group recommendation |
|-------------------------|------------------|-------------------------------------|
| Community Youth officer | £100             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>  | <b>Provider</b>         | <b>Project Proposal</b> | <b>Requested</b> |
|---|-------------------------|-------------------------|------------------|
| Procurement purchase ID number  | Community youth officer | outreach                | £100             |
| <p><b>Provider (details of the PAYP provider)</b><br/> <b>Community youth officer</b></p> <p><b>Positive activity description</b><br/>           During the summer i will be working with Marlborough Community Area Youth Officer and Tidworth community Area Youth Officer to provide outreach youth engagement activities in the Pewsey Area. This will involve sports and art activities along with consultation, information and encouragement for them to get more involved with the LYN and positive activities within the area. I am asking for a budget of £100 to provide refreshments and replacement items for young people. I am looking to attend at least 6 villages in the Pewsey area over the summer period.</p> <p><b>Explanation why chosen this supplier</b><br/>           n/a</p> <p><b>Recommendation of the Local Youth Network Management Group, with any conditions</b><br/>           That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsey Area strategic plan for young people and is approved for the amount of £100.</p> |                         |                         |                  |

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